School Payment Portal

<u>Step 1</u>

Click on the link provided by the school to accesses you school payment portal.

https://schoolpaymentportal.com/Default.aspx

Step 2

Click on the "Sign up" link to create an account

C schoolpaymentportal.com/Default.aspx	ස් 🖈 🖪 🌔
School Payment Portal Powered by LunchTime Software	ABOUT CONTACT LOGIN SIGN UP
Online School Payment System	
Pay for school meals, yearbooks, technology fees and everything in between. Also, view/transfer balances, pre- order meals and much more from your computer or any mobile device.	
Ouestions Schedule Demo Parent Login Administrator	Login
Морії	e App

Step 3

Fill out all section of the registration form and click on "Create Account".

$\leftarrow \ \ \rightarrow \ \ G$	schoolpaymentpo	ortal.com/NewAccount.aspx				Q
		HOME		ABOUT	CONTACT	
		Fill in the	information	Create a New Account below to create a new account to use with the Schoo	l Payment Portal website.	
		First Name:				
		Last Name:				
		Email Address:				
		Password:				
		Confirm Password:				
		Cancel				Create Account

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<u>Step 4</u>

Press on "Login Page"

← → C (≞	schoolpaymentportal.com/NewAccount.aspx			€ \$				
	HOME	ABOUT	CONTACT					
	Create a New Account Fill in the information below to create a new account to use with the School Payment Portal website.							
	Account successfully created.			Login Page				
	© 2001-2022 Focal Tech, Inc. Site Powered by LunchTime :	Software.						

<u>Step 5</u>

Sigh in

НОМЕ	ABOUT	CONTACT
Scho	ol Online Payment Proces	sina
The School Bayment Bertal website allows sch	and school districts of all sizes to safely and	encurally accort online neumonts from parents
The School Payment Portal website allows sch	for school fees, cafeteria, and more.	securely accept online payments non parents
	Create Account	
Pare	ent Portal Sign In	
	.@gocacademy.com	
Z Perm	ambar Ma	
Forgot	Password	

<u>Step 6</u>

In order to add your name, please Click on "Add a Student" (You are a student by the program definition 🛎).

$\leftrightarrow \rightarrow G$	schoolpaymentportal.com/Consumer/ConsumerHome.aspx	mentportal.com/Consumer/ConsumerHome.aspx		
View Cart	MY ACCOUNT STUDENT ACCESS & CAFETERIA ACCOUNT L	OG OUT	Logo	ed in as
Student A Students availab	CCESS e to your account are listed below. Click the "Add Student" button to start th	ne process of adding a student to your account.	[Add Student
Name	School	Grade	ID # F	PIN
11. 1 . 1. 1 m	Global Outreach Charter Academy Grizzly Campus	15	GOG-270 4	7926 Remove
4				

LunchTime Cafeteria Account

<u>Step 7</u>

Enter a school Zip Code.

Cub and Grizzly Campuses sip code is 32211]
Kodiak and Lions Campuses zip Code is 32225		
Global Arts Campus - 32246		
← → C a schoolpaymentportal.com/Consumer/AddStudentStep1.aspx		
View Cart MY ACCOUNT STUDENT ACCESS & CAFETERIA ACCOUNT	LOG OUT	JT I
Add A Student Step 1		
Enter the zip code of the school the student you wish to add to your account attends. For schools located in the United States, please enter the 5 digit zip code (ie: 16803).		
For schools located in Canada, please enter the 6 digit zip code (ie: T3H 4A8).		
Zip Code:		
32223		
Cancel		

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Step 8

!!!! Please select your campus

$\leftarrow \ \rightarrow \ G$	schoolpaymentportal.com/Consumer/AddStudentStep2.aspx		🖻 🖈 🗯 🖬 🕒 🗄
View Cart	MY ACCOUNT STUDENT ACCESS & CAFETERIA ACCOU	INT LOG OUT	Logged in ast

Add A Student -- Step 2

Select the school of the student you wish to add from the list below. If the school you are looking for is not listed, click the Start Over button to restart the process.

	School	City	State	ZipCode
Select	Global Outreach Charter Academy Kodiak Campus	Jacksonville	FL	32225
Select	Global Outreach Charter Academy Lions Campus	Jacksonville	FL	32225
企				
Start Over				

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Step 9

Please add the student's Last and First name and press "Continue" button.

$\leftarrow \ \rightarrow \ {\sf G}$	schoolpaymen	tportal.com/Consumer/AddStudentStep3.aspx			* [J (:
View Cart	MY ACCOUNT	STUDENT ACCESS & CAFETERIA ACCOUNT	LOG OUT	Logged in as 1			
Add A St	udent Ste	р 3					
Enter the reque	ested information for	the student you wish to add to your account.					
Last Name:							
First Name:							
Start Over					>	Contir	nue

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<u>Step 10</u>

Click on "Add Student"

View Cart	MY ACCOUNT STUDENT ACCESS & CAFE	ETERIA ACCOUNT	LOG OUT	Logged in as Natalie Changlin			
Add A Student Step 4 Click the Add Student link in the table below to add the selected student to your account.							
Add Student		Name (=====, ====		Grade 15			

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<u>Step 11</u>

Click on "Make Cafeteria Deposit"

\leftrightarrow \rightarrow C \triangleq schoolpayment	portal.com/Consumer/ConsumerHome.aspx				Ê	☆ 🗯 🗆	۱
View Cart MY ACCOUNT	STUDENT ACCESS & CAFETERIA ACCOUNT	LOG OUT			Logged in as <mark>-</mark>		
Student Access Students available to your account a	rre listed below. Click the "Add Student" button to sta	irt the process of adding a student to your a	account.			Add S	tudent
Name	School		Grade	ID #	PIN		
Contra to Conena	Global Outreach Charter Academy Grizzly Campus		15	GOG-270	47926	Remove	
- Annual Colors			15			Remove	
LunchTime Cafeteria Use the Reminders link to setup an o	Account email alert or to automatically put money in your child	d's account when your their balance falls b	elow a spec	fied level.		co Cofetorio D	lanacit

Cafeteria Balance/Transaction Information

	Name	School	Grade	PIN	Balance	Pending
Transactions	Kendensenko I. Jano	Global Outreach Charter Academy Grizzly Campus	15	47926	\$0.00	\$0.00
Transactions	March 1997	Global Outreach Charter Academy Kodiak Campus	15	98161	\$0.00	\$0.00

<u>Step 12</u>

Select Payment Method

\leftrightarrow \rightarrow G	schoolpaymentportal.com/Consumer/CartCheckOutStep1.aspx			
View Cart	MY ACCOUNT	STUDENT ACCESS & CAFETERIA ACCOUNT	LOG OUT	Logged in as

Shopping Cart Checkout - Select Payment Method

	Nickname	Туре	Account Number	Service Fee
Select	One-Time Credit Card	Credit Card		\$1.24
Select	One-Time ACH	ACH		\$1.50
仑				
View Cart				

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<u>Step 13</u>

Press on "View Cart"

$\leftarrow \ \rightarrow \ G$	schoolpaymentportal.com/Consumer/CartCheckOutStep1.aspx			
View Cart	MY ACCOUNT	STUDENT ACCESS & CAFETERIA ACCOUNT	LOG OUT	Logged in as

Shopping Cart Checkout - Select Payment Method

	Nickname	Туре	Account Number	Service Fee
Select	One-Time Credit Card	Credit Card		\$1.24
Select	One-Time ACH	ACH		\$1.50
View Cart				

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<u>Step 14</u>

The prices will be unnuanced July 1, 2024

Lunch

Breakfast

$\leftarrow \ \ \rightarrow \ \ G$	schoolpaymentportal.com/Consume	r/LunchTimeNetDepositConfirm	ation.aspx	🖻 🖈 🖬 🕕 🔁
View Cart	MY ACCOUNT STUDENT ACCES	S & CAFETERIA ACCOUNT	LOG OUT	Logged in as 💌 💷 🧕
Cafeteria Please confirm y	Deposit - Confirmation			•
Patron	School			Deposit Amount
I	Global	Outreach Charter Academy Grizzly C	ampus	\$10.50
Cancel				Add To Cart

<u>Step 12</u>

Check out

\leftrightarrow \rightarrow G	â schoolpaymentp	ortal.com/Consumer/ViewCart.aspx		Ŕ	*	u 🕛 🚾
View Cart	MY ACCOUNT	STUDENT ACCESS & CAFETERIA ACCOUNT	LOG OUT	Logged in	as Liliana K a	
Shopping	g Cart					•
Note: All items r	must be associated w	ith the same gateway account in order to be proces	ssed as a single transaction.			
	Item	s	chool	Quantity	Item Price	Total
Remove	LunchTime Cafeteria De	posterronnoaronito, Linana G	ilobal Outreach Charter Academy Grizzly Campus	1	\$10.50	\$10.50
	Total					\$10.50
Student Acce	ss & Cafataria Accou	nt				Check Out

<u>Step 13</u>

Add your card information

\leftrightarrow \rightarrow C $\hat{\bullet}$ schoolpayment	entportal.com/Consumer/CartCheckoutCreditCard.aspx		Q	€ ☆
View Cart MY ACCOUNT STUDENT A	ICCESS & CAFETERIA ACCOUNT LOG OUT			Logged in as
Make Payment with a new Cr Shopping Cart Details	redit Card			
Item	School		Quantity	Item Pric
Lunch Time Cafeteria Deposit-Komisarenko, Uliana Totals	Global Outreach Charter A	cademy Grizzly Campus	1	\$10.8
Billing Information				
First Name:				
Last Name:				
Address Line 1:				
Address Line 2:				
City:				
ony.				
State:	FL			
Zlp Code:				
Country:				
Phone:				
Account Information				
Card Number:				
ourd Humber.				
Expiration:	September V 2022 V			
for concerner service, cal doctoroom services we concerner come or				
5913/46/68123				

Congratulation you are done!

You are ready to buy a meal right after money will be on your account. When you go to the cafeteria to buy a meal, just simply show your ID with your name on it. Enjoy your lunch!

P.S. Cafeteria employees do not except cash.

You cannot purchase a meal without money on your account.